



**State of Rhode Island**  
**Department of Business Regulation**



**DIVISION OF BANKING**

1511 Pontiac Avenue, Building 68-2

Cranston, RI 02920

Telephone (401) 462-9503 - Facsimile (401) 462-9532

**FINANCIAL INSTITUTION**  
**REQUEST FOR APPROVAL TO AMEND BY-LAWS**  
**PURSUANT TO R. I. GEN. LAWS § 19-2-15**

**NAME AND ADDRESS OF FINANCIAL INSTITUTION:**

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**DATE OF FILING:** \_\_\_\_\_

**THE ABOVE FINANCIAL INSTITUTION HEREBY REQUESTS THE APPROVAL OF THE DIRECTOR OF THE DEPARTMENT OF BUSINESS REGULATION FOR THE AMENDMENT OF ITS BY-LAWS PURSUANT TO R. I. GEN. LAWS § 19-2-15. THE FINANCIAL INSTITUTION SHALL FILE WITH THE DIVISION OF BANKING THE FOLLOWING:**

1. One Set Of The Existing Bylaws, Before Amendment.
2. One Set Of The Amended Sections Of The Bylaws, With The Amendments Clearly Highlighted Or Otherwise Conspicuously Identified.
3. A Statement Of Purpose For The Proposed Amendment Along With A Summary Explanation Of Each Amendment Being Requested.
4. A Statement Which Shows That The Amendment Has Been Adopted By A Vote Taken In Accordance With Existing By-Law Provisions For Amendments To The By-Laws, And The Date Of Adoption Of The Amendment Which Is Signed By The President Or Vice President And Also By The Secretary Or Assistant Secretary Under Corporate Seal.
5. A Certified Copy Of The Minutes Of The Meeting, If Applicable, At Which The Vote To Amend The By-Laws Was Taken, Along With A Certified Copy Of The Notice Of The Meeting, If Applicable, Which Evidences Compliance To The Applicable Notice Requirements Contained In The Bylaws Of The Financial Institution.
6. The Total Number Of Persons Attending The Meeting, If Applicable, At Which The Vote To Amend The By-Laws Was Taken.

7. The Results Of The Vote Taken To Amend The By-Laws Which Indicates:

A) The Number Of Eligible Voters Voting In Favor Of The Amendment	_____
B) The Number Of Eligible Voters Voting Against The Amendment	_____
C) The Number Of Eligible Voters Abstaining	_____
Total Number Of Eligible Voters	_____

8. Certification By The President Or Vice President And Secretary Or Treasurer That The Information Contained In The Request Is True And That Any Schedules Provided Correctly Represent The True State Of The Several Matters Contained Within The Request To The Best Of Their Knowledge And Belief.

The Financial Institution Is Encouraged To Submit A Copy Of The Proposed By-Law Amendments To The Division Of Banking For Its Review Prior To The Meeting Of The Stockholders/Corporators So That Any Potential Concerns May Be Resolved Prior To The Vote.

#### **Post Approval Procedures**

1. Financial Institution Shall File Two Copies Of The Approved By-Laws In Their Entirety With The Division Of Banking Within Thirty (30) Days Of Approval By The Director.

Amend By-Laws 2012