



State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920

Division of Banking

February 22, 2016

RE: Small Loan Lenders
Check Cashers
Electronic Money Transfers
Sale of Checks
Debt Management Companies

All Rhode Island Small Loan Lenders, Check Cashers, Electronic Money Transfer, Sale of Checks and Debt Management Companies must **on or before March 31, 2016** file an Annual Report covering the licensed activity for calendar year 2015.

To file the required Annual Report for the year ended December 31, 2015, each licensee must on or before March 31, 2016:

1. Complete the attached Checklist along with the requested information;
2. Submit the attached Checklist to DBR.BankInquiry@dbr.ri.gov as a PDF file;
3. Include the Licensee's License Number(s) on each page of the Checklist; and
4. Enter "Rhode Island Licensee 2016 Annual Report" on the subject line of the email;

ANY LICENSEE WHO FAILS TO COMPLY WITH THE REQUIREMENT TO SUBMIT ALL REQUIRED INFORMATION BY MARCH 31, 2016 WILL BE SUBJECT TO A PENALTY OF \$25 PER LICENSE PER DAY FOR NON-COMPLIANCE AND MAY BE SUBJECT TO ADMINISTRATIVE ACTION REVOKING THE LICENSE(S).

Please contact Assistant Supervisor of Examinations, Rebecca L. Specht by e-mail at rebecca.specht@dbr.ri.gov if you have any questions related to the Annual Report process. The Division prefers to respond to questions in advance so licensees may avoid Annual Report filing delays and the penalties associated with the submission of an incomplete or inadequate Annual Report.