State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 69-1
Cranston, Rhode Island 02920

Division of Gaming and Athletics Licensing

2017 LICENSE APPLICATION FOR NON-FACILITY/VENDOR EMPLOYEES

Check Location(s): ☐ **Twin River** ☐ **Newport Grand**

Licenses will expire on December 31, 2019

☐ Vendor (Concessionaire) Employee ($75.00) ☐ Pari-Mutuel Totalizator Co. Employee ($150.00)

An employer may not require an employee to pay for the cost of obtaining an initial or renewal license or National Background Check that is required by the State, if doing so will decrease the amount of the statutorily required minimum wage. The Code of Federal Regulations (29 CFR Part §531) explains deductions that do not qualify under Section 3(m) of the Fair Labor Standard Act *(d) (1) The cost of furnishing "facilities" found by the Administrator to be primarily for the benefit or convenience of the employer will not be recognized as reasonable and may not therefore be included in computing wages.*

EMPLOYER/VENDOR NAME: _____

APPLICATION INSTRUCTIONS

1. **All questions must be answered.** Must be typed or printed using black or blue ink. If the application is not legible, it will not be accepted. Do not leave blank spaces. If a question does not apply to you please indicate "Does Not Apply" in the response section. If there is nothing to disclose in response to a particular question please state "None" in the response section.
2. All pages must be initialed, properly signed where indicated.
3. The following type of original documents will be acceptable to establish the identity of the applicant:
    - U.S. birth certificate issued by a state, county or municipal authority with an official seal.
    - Current and valid photo driver's license.
    - Current and valid US military identification card.
    - Current and valid U.S. passport or Certificate of Naturalization or current INS identification card.
    - Current and valid photo identification card issued by a federal, state or local government agency.

4. If the name on your application is different than on the identification provided then you must also provide a court ordered name change, marriage certificate or divorce decree to establish the reason for the different name.
5. A complete National BCI Check must be conducted before your license is issued. Please see instructions below:

RI State Police

- Check or Money Order (**Only) payable to:** "**The State Of Rhode Island"** for $36.00
- Applicants must call (401) 444-1110 (RISP Criminal Identification Unit) to make appointment
- Applicant must bring positive ID
- Applicants must bring a signed Release Authorization Form indicating the specific statute-This form may be obtained on our website at www.dbr.ri.gov
- FBI results of the Live Scan will be turned over to the member of the State Police assigned to the Lottery

OR

Rhode Island Department of Attorney General (BCI) (401) 274-4400

- Check or Money Order (**Only**) **payable to:** "**RI Department of Attorney General"** in the amount of $35.00
- Monday – Friday 8:30am-4: 30 pm
- Applicant must bring positive ID
- Applicants must bring a signed Release Authorization Form indicating the specific statute-This form may be obtained on our website at www.dbr.ri.gov
- FBI results of the Live Scan will be forwarded to the Lottery Security Office

6. An original, completed, application will be reviewed by the Division Gaming and Athletics Licenisng ("Division"). Application fees are non-refundable and applications become the property of the Division. Paper application, along with a check or money order, ***No cash is accepted*, payable to: "State of Rhode Island, General Treasurer"**, may be obtained from and submitted to either satellite office of the Division located at:

Twin River
100 Twin River Road
Lincoln, Rhode Island 02865

OR

Newport Grand
150 Admiral Kalbfus Road
Newport, Rhode Island 02840

Individual offices at each facility can be located by contacting any employee for directions upon arrival at the facility. **YOU SHOULD SUBMIT YOUR APPLICATION TO THE DEPARTMENT OF BUSINESS REGULATION AND NOT YOUR EMPLOYER IN ORDER TO PROTECT THE CONFIDENTIALITY OF THE INFORMATION IN YOUR APPLICATION.**

7. Once your application is approved and your identity verified by the State Office at Twin River/Newport Grand, you will be photographed.
8. Should you be unable to understand this form fully in English, it is your responsibility to acquire adequate means of translation.

   Si usted no puede entender este formulario completamente en Ingles, es su responsabilidad de obtener los metodos necesarios de traduccion.

9. You must provide the Division with any change of address as all notices concerning your license are sent to the address you have provided on this form.
10. Failure to answer any question completely and truthfully will result in denial of your Non-Facility/Vendor Gaming Employee Application.
11. All written correspondence regarding this form shall be directed to the following:

Department of Business Regulation
Division of Gaming and Athletics Licensing
John O. Pastore Center
1511 Pontiac Avenue, Bldg. 69-1
Cranston, Rhode Island 02920

E-MAIL ADDRESS:_____

LAST NAME:	**FIRST NAME:**	**MIDDLE NAME:**	**MAIDEN NAME:**

Current Residence Address:	**Street**	**City**	**State**	**Zip Code**

DATE OF BIRTH:	**SOCIAL SECURITY #:**	**TELEPHONE #:**	**CELL PHONE #:**

HEIGHT:	**WEIGHT:**	**HAIR:**	**EYES:**	**GENDER:**	**RACE:**
				☐ **Female** ☐ **Male**	

Are you a U.S. Citizen? ☐ **YES** ☐ **NO**

***** All Naturalized Citizens must provide their Certificate of Naturalization or U.S. Passport***

Place of Birth: (State, Country)	**Alien Registration Card No.:**	**Expiration Date:**

Type of Identification Required—Including at least one with a photograph: (Check Two): Other

_____ Driver's License _____Passport _____Social Security Card
_____Other

(REV 4/16) INITIALS_____

1.) CIVIL, CRIMINAL AND INVESTIGATORY PROCEEDINGS
CONFIDENTIAL

The next question asks about any arrests, charges or offenses you may have committed. Prior to answering the question, carefully review the definitions and instructions which follow:

For purposes of this question, the words:

> **"Arrest" includes any detaining, holding or taking into custody by any police or other law enforcement authorities to answer for the alleged performance of any "offense".**
>
> **"Charge" includes any indictment, complaint, information, summons, or other notice of the alleged commission of any "offense".**
>
> **"Offense" includes all felonies, crimes, misdemeanors, disorderly person offenses, driving while intoxicated/impaired motor vehicle offenses, violation of probation or any other court order. Juvenile offenses are not reportable.**

a) Has the applicant ever been detained, issued a summons or citation, arrested, charged, indicted or forfeited bail for any criminal offense or violation for any reason whatsoever within the last ten (10) years? If YES, provide details below. All detentions, summonses and citations, arrests, charges, and indictments shall be included even if the final result was the dismissal of charges or expungement. Applicant shall include all DWI/DUI charges; however, minor traffic violations need not be included.
[ ] YES [ ] NO

Date of Arrest:	Type of Charge or Offense:	Location of Offense (Include City, State):	
Name of Arresting Law Enforcement Agency:			
Sentence Received:		*Disposition of Arrest (Check All Applicable):* ☐ Charges Dismissed ☐ Charges Reduced ☐ Convicted ☐ Pending ☐ Acquitted ☐ Nolo Contendere ☐ Complaint or Summons Issued	Has This Arrest Been Expunged? ☐ Yes ☐ No
		Date of Disposition:	

Date of Arrest:	Type of Charge or Offense:	Location of Offense (Include City, State):	
Name of Arresting Law Enforcement Agency:			
Sentence Received:		*Disposition of Arrest (Check All Applicable):* ☐ Charges Dismissed ☐ Charges Reduced ☐ Convicted ☐ Pending ☐ Acquitted ☐ Nolo Contendere ☐ Complaint or Summons Issued	Has This Arrest Been Expunged? ☐ Yes ☐ No
		Date of Disposition:	
Date of Arrest:	Type of Charge or Offense:	Location of Offense (Include City, State):	
Name of Arresting Law Enforcement Agency:			
Sentence Received:		*Disposition of Arrest (Check All Applicable):* ☐ Charges Dismissed ☐ Charges Reduced ☐ Convicted ☐ Pending ☐ Acquitted ☐ Nolo Contendere ☐ Complaint or Summons Issued	Has This Arrest Been Expunged? ☐ Yes ☐ No
		Date of Disposition:	

b.) Has the applicant ever been convicted of, or plead guilty or nolo contendere to, any charge or offense within the last 20 years? If YES, provide details below. Applicant shall include all DWI/DUI convictions; however, minor traffic convictions need not be included. Attach certified copies of documents relating to each matter to this application.

[ ] YES [ ] NO

1.) Date of Offense:	Offense:	Location of Offense(City, State):
Sentence (Convicted, Afford Plea, Plea of Nolo Contendere, Acquitted, Dismissed, Pending, Etc.):		
2.) Date of Offense:	Offense:	Location of Offense(City, State):
Sentence (Convicted, Afford Plea, Plea of Nolo Contendere, Acquitted, Dismissed, Pending, Etc.):		

3.) LICENSING

a.) Has the applicant's spouse and/or family member(s) ever applied for a casino or gaming/gambling related license, permit or certification in any jurisdiction? [ ] YES [ ] NO If YES, please compete the following:

I. Relationship:_____

II. Type of license applied for:_____

III. Date Application was filed:_____

IV. Disposition (Granted, Pending, Denied)_____

V. If issued provide location/license number:_____

VI. Relationship:_____

VII. Type of license applied for:_____

VIII. Date Application was filed:_____

IX. Disposition (Granted, Pending, Denied)_____

X. If issued provide location/license number:_____

4.) Employment Information

a.) List the last three (3) jobs beginning with the applicant's current employment and work backwards. List the applicant's work history, including all periods of unemployment, military service, and self-employment, including any work performed or services provided as an independent contractor.

Name of Employer:	**Telephone Number of Employer:**		**Employment Period: From-To (MO. /YR.)**	
Address of Employer:	**City:**	**County:**	**State:**	**Zip Code:**
Position Held:	**Name of Supervisor:**		**Reason for Leaving:**	
Description of Duties:				

Name of Employer:	**Telephone Number of Employer:**		**Employment Period: From-To (MO./YR.)**	
Address of Employer:	**City:**	**County:**	**State:**	**Zip Code:**
Position Held:	**Name of Supervisor:**		**Reason for Leaving:**	

Name of Employer:	Telephone Number of Employer:		Employment Period: From-To (MO./YR.)	
Address of Employer:	City:	County:	State:	Zip Code:
Position Held:	Name of Supervisor:		Reason for Leaving:	
Description of Duties:				

5.) REFERENCES

List the name, address and telephone number, including area code, of three references: (Do not list relatives as references).

Reference #1

Name:_____

Address:_____

Telephone:_____

Occupation/Former Occupation:_____

Reference #2

Name:_____

Address:_____

Telephone:_____

Occupation/Former Occupation:_____

Reference #3

Name:_____

Address:_____

Telephone:_____

Occupation/Former Occupation:_____

FOR OFFICE USE ONLY
Credential Number:_____
Date Submitted:_____ Fee:_____
Check/Money Order:_____
Approved DBR Signature:_____Approved Date:_____
Entered by:_____ Date Entered:_____

ADDITIONAL SPACE:

RELEASE AUTHORIZATION

To All Courts, Probation Departments, Employers, Banks, and other financial institutions, and All Governmental Agencies – Federal, State and Local, without exception, both foreign and domestic.

I,_____have
(PRINT NAME)

authorized the Rhode Island Department of Business Regulation, Division of Gaming and Athletics Licensing, the Rhode Island State Police, and/or the Rhode Island Division of Lotteries, pursuant to R.I. General Law §41-1-1, to conduct a full investigation into my background and activities.

Therefore, you are hereby authorized to release any and all information pertaining to me, documentary or otherwise, as requested by any employee or agent of the Division of Gaming and Athletics Licensing ("Division"), provided that he or she certifies to you that I have an application pending before the Division or that I am presently a licensee, registrant or to her person required to be qualified under the provision of Rhode Island General Laws § 41-4-*1 et seq*:

I understand that this Authorization is to investigate records relating to or referenced in this application or any licensed activity.

This authorization shall supersede and countermand any prior request or authorization to the contrary.

A photostatic copy of this authorization will be considered as effective and valid as the original.

DATED:_____ (Legal Signature)_____
Signature of Applicant

Subscribed and sworn to before me this _____day

of_____, 20_____.

_____ _____
Notary Public State

STATEMENT OF APPLICANT

In accepting a license issued pursuant to Rhode Island General Laws § 41-4-*1 et seq*., 42-61.3 *et. seq.*:

I agree to abide by all applicable statutes and regulations.

I understand that I am freely consenting to any warrantless search by any governmental agency within the grounds of Twin River or Newport Grand ("the facility"), of the premises, which I occupy, or control, and my personal property and effects at the Facility, and to the seizure of any illegal item, which said search, may produce.

I hereby certify that I have read the foregoing application and affirm that every statement contained therein is true, complete and correct. I understand that if I misstate or omit any fact, I am subject to the penalties provided by law and by the above-mentioned rules and regulations and my application may be denied.

I hereby authorize the Rhode Island Department of Business Regulation, Division of Gaming and Athletics Licensing, Rhode Island Division of Lotteries and the gaming enforcement unit of the Rhode Island State Police to investigate any and all records relating to or referenced to in this application, including, but not limited to, any criminal conviction. I FULLY UNDERSTAND THE PRECEDING WAIVER.

DATED:_____ (Legal Signature)_____
Signature of Applicant

Subscribed and sworn to before me this _____day

of_____, 20_____.

_____ _____
Notary Public State

Tax Payer Status Affidavit / Identity Verification

All persons applying or renewing any license, registration, permit or other authority (hereinafter called "licensee") to conduct a business or occupation in the state of Rhode Island are required to file all applicable tax returns and pay all taxes owed to the state prior to receiving a license as mandated by state law (RIGL 5-76) except as noted below.

In order to verify that the state is not owed taxes, licensees are required to provide their Social Security Number and Federal Tax Identification Number as appropriate. These numbers will be transmitted to the Division of Taxation to verify tax status prior to the issuance of a license. This declaration must be made prior to the issuance of a license.

Please complete this affidavit along with your license application.

1.

Licensee Declaration

- ❑ I hereby declare, under penalty of perjury, that I have filed all required state tax returns and have paid all taxes owed.
- ❑ I have entered a written installment agreement to pay delinquent taxes that is satisfactory to the Tax Administrator.
- ❑ I am currently pursuing administrative review of taxes owed to the state.
- ❑ I am in federal bankruptcy. (Case #_____)
- ❑ I am in state receivership. (Case #_____)
- ❑ I have been discharged from Bankruptcy. (Case #_____)

_____

Type of Professional License for which you are applying

_____ _____

Full Name (Please Print or Type) Social Security Number (or FEIN if appropriate)

Signature_____

Date_____