



State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 69-1
Cranston, Rhode Island 02920

Division of Commercial Licensing
Liquor Section

APPLICATION FOR THE CERTIFICATION OF
ALCOHOL SERVER TRAINING PROGRAMS

Part I. Application Information.

Business Structure: Individual Corporation Partnership LLC

Date: _____

Name of Applicant: _____

Name of the Contact Person: _____

Business Address: _____

City: _____ State: _____ Zip Code: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

Email Address: _____

If applicable State of Incorporation/Organization: _____

Date of Incorporation/Organization: _____



State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 69-1
Cranston, Rhode Island 02920

Division of Commercial Licensing
Liquor Section

Part II. Program Checklist. The application must include the following:

- Copy of the proposed curriculum.
- Copy of all audio, video, and instructional materials to be used in the program.
- Copy of all printed materials that will be disseminated to program participants.
- Copy of the written examination material to be administered in the program with answer key.
- Written description of testing and grading procedures and methods for safeguarding test integrity in accordance with § 1.4.43 (H) of liquor regulation 230-RICR-30-10-1
- Sample of server permit in accordance with § 1.4.43 (I) of liquor regulation 230-RICR-30-10-1 awarded to the participant upon successful completion of the program.
- For web-based training programs, description of safeguards to verify participant identity.
- For web-based training programs, login permission with passcode for the Department's review.
- Index identifying where the required program elements can be found in your application materials in compliance with § 1.4.43 (G) of liquor regulation 230-RICR-30-10-1.

<http://webserver.rilin.state.ri.us/Statutes/title3/3-7/3-7-6.1.HTM>

Please list any other states you are certified in:

Has any other state taken action against your certification?

Yes No

If you've answered "Yes", please provide written explanation.

Please submit this application with all the required documents to:

Donna Costantino, Associate Director
Commercial Licensing
Department of Business Regulation
1511 Pontiac Avenue, Bldg. 69-1
Cranston, RI 02920