



State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 69-1
Cranston, Rhode Island 02920

Division of Commercial Licensing and
Racing and Athletics
Real Estate Section

State of Rhode Island
Real Estate Commission
Policy for Education Course Approval

Requirements for Education Course Approval:

- Sales Pre-Licensing courses must consist of 45 classroom hours.*
- Broker-courses must consist of 90 classroom hours, specified from the required courses, for brokers licensing.*
- Each continuing education course is to be no less than 1-hour.*
- Each course must be re-submitted for approval every 3 years.*
- The Real Estate Commission must approve the qualifications of each instructor, before submitting them for approval.
- All courses must be designed to provide the consumer with a more knowledgeable real estate professional.
- All course materials, must be burnt onto compact disc and must accompany the application for course approval, unless applying online, in which case you will upload all documents.
- Each compact disc must have the following included; instructor's application, resume, a criminal history record (CHR) and a course outline containing a time line broken down by section. If the instructor was previously approved, their resume and the time line, is all that is needed.

Minimum Qualifications for All Instructors of Real Estate Courses

Instructors must have one of the following to be considered "qualified:"

1. A current Rhode Island real estate license and at least five years of fulltime experience in the real estate industry;
2. A proficiency in a particular subject matter (e.g., lawyer, accountant, banker, engineer, etc.);
3. An appointment on a real estate faculty of an accredited college or university; or
4. A current teaching certificate combined with knowledge as it relates to the real estate industry.

Instructors:

- All Instructors are approved for a three-year period. If the instructor decides at any point not to continue to teach, it is the schools responsibility to forward a new application, resume and CHR to the DBR for instructor approval.
- Current or prior real estate licenses **must not** have been suspended, revoked or been subject to disciplinary action. Completion of Instructor Application, along with a CHR and resume.