



**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 69-1
Cranston, Rhode Island 02920**

**Division of Commercial Licensing
Real Estate Section**

REAL ESTATE COMPLAINT FORM/INSTRUCTIONS

In accordance with Chapter 20.5 of Title 5 of the R.I. General Laws, in order for the Rhode Island Department of Business Regulation, Division of Commercial Licensing, Real Estate Section, to process a real estate complaint, it is required that you complete the complaint form attached in its entirety.

The Department of Business Regulation does not have the power or authority to provide you with any type of monetary remedy and/or award even in the event that you prevail and prove the facts surrounding your complaint. You may file an action, at any time, in civil court for a monetary remedy. The Department cannot provide legal advice or act as your attorney. Also, your complaint may become a public record, and a copy of it will be given to the Real Estate Broker or Salesperson licensee complained against. The sole power of this Department is to suspend, and/or revoke the license of a real estate broker or salesperson, or impose an administrative fine/penalty if the factual basis of your complaint constitutes a violation of the law and/or the Rules and Regulations – Commercial Licensing Regulation 230-RICR-30-20-2 – Real Estate Brokers and Salespersons.

After you have submitted all forms and documentation to the Department in its appropriate form, the Department will review your complaint to determine whether or not there are sufficient facts to proceed with its formal complaint hearing process. In the event the Department determines there are insufficient facts or allegations contained in your complaint; you will be notified in writing.



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REAL ESTATE COMPLAINT FORM

Please attach a detailed written statement of the basis of your complaint. Furnish copies of all documentation, statements, or other evidence in support of your complaint.

COMPLAINANT: INDIVIDUAL INITIATING COMPLAINT.

Name: _____

Address: _____

Phone Number: ____/____/____ Email: _____

RESPONDENT: LICENSEE/AGENCY COMPLAINT IS AGAINST.

Licensee Name: _____ RI License No.: _____

Agency Name: _____

Address: _____

Phone Number: ____/____/____ Email: _____

Physical address of property in question: _____

Is there a pending or completed lawsuit regarding your complaint? Yes No

Have you consulted an attorney regarding your complaint? Yes No

If "Yes," please provide his/her contact information:

Attorney Name: _____

Email Address: _____

The undersigned swears to, or affirms the truth and accuracy of all statements, answers, representation and allegations contained herein, including all statements hereto attached.

Signature: _____ Date: _____