



State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 69-1
Cranston, Rhode Island 02920

Division of Commercial Licensing and
Racing and Athletics

NOTICE – LEAD COURSE PROVIDERS

Effective August 15, 2016, All Lead Course providers must contact the Housing Resources Commission (HRC) for submission and approval of all Lead Courses. Ms. Darlene Price of the HRC may be contacted at Darlene.Price@doa.ri.gov or 401-222-4892 for obtaining a course application and procedure for receiving a HRC approval letter.

Upon receipt of a Letter of Approval from the HRC, current lead course providers wishing to continue to offer Lead Courses to Salesperson and Brokers in Real Estate for credit must submit the following:

- Approval letter from the HRC
- DBR course application
- DBR instructor information
- A flash drive containing all content.

New schools that wish to offer other Continuing Education courses, in addition to Lead, will follow the above procedure and file a DBR School Application found on the Department website.

New Lead Course providers only wishing to offer Lead Courses to Salespersons and Brokers for credit must file their

- Approval letter from the HRC.
- A complete copy of their HRC application with supporting documents.
- A flash drive containing all content.
- Initial School Application fee of \$350.00 payable to the Rhode Island General Treasurer.

This new procedure is a result of a collaborative effort between the HRC and DBR to provide a statewide, multifaceted lead hazard educational program designed to meet the needs of real estate licensees as a critical component to improving the lives of Rhode Island families and achieve the goals of each agency.

Please feel free to contact this office with any questions or concerns at (401) 462-9506.