



State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 69-1
Cranston, Rhode Island 02920

Division of Commercial Licensing and
Racing and Athletics
Real Estate Appraisers Section

TRAINEE APPRAISER REQUIREMENTS/INSTRUCTIONS

1. Successful completion of the required core curriculum courses totaling 75 creditable hours of qualifying education. All qualifying education must be completed within the five (5) year period prior to the date of submission of a Trainee Appraiser application. **STATE EXAMINATION IS NOT REQUIRED.**
2. Trainee Appraisers shall complete a course that, at minimum, complies with the specifications for course content established by the AQB, which is specifically oriented to the requirements and responsibilities of Supervisory Appraisers and Trainee Appraisers. The course must be completed by the Trainee prior to obtaining a Trainee Appraiser credential. The Trainee Appraiser course is not eligible towards the 75 hours of qualifying education required.
3. All Trainees are required to work under the direct supervision of a Certified Appraiser licensed in this state whom hasn't had any actions taken against their appraiser's license within the last three years. A Trainee Affidavit form must be completed and submitted with the application.
4. You must then file an application with the Department (See Application Form). The application fee is \$200 and the two-year licensing fee is \$480. Please make checks or money orders payable to the Rhode Island General Treasurer. Make sure to attach the **original** transcript(s) as proof of the seventy-five (75) hour educational requirement.
5. A Criminal History Record (CHR) must also accompany the application. A CHR can be obtained at the Rhode Island Office of the Attorney General located at 150 South Main Street in Providence (See Criminal History Record Submission Requirement for more information).
6. Once an applicant becomes a Trainee Appraiser he/she is required to take twenty-eight (28) classroom hours of continuing education each two-year licensing period, which must include a 7-Hour National USPAP Update course or its equivalent. The twenty-eight hours of continuing education **cannot** be counted towards upgrading hours.

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