



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

**Department of Business Regulation
DIVISION OF COMMERCIAL LICENSING AND
RACING AND ATHLETICS**

**Real Estate Division
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**REQUIREMENTS FOR A
REAL ESTATE BROKER LICENSE
(RHODE ISLAND RESIDENTS AND NON-RESIDENTS)**

The following Requirements apply to Rhode Island Residents and Non-residents.

For Non-residents who reside in Connecticut or Massachusetts, and currently have a Real Estate Broker License, see Non-resident / Reciprocal Requirements.

****Rhode Island Attorneys are Exempt from taking the Examination, but are subject to Continuing Education Requirements****

Candidates of legal age (18 years of age) for a Real Estate *Broker's* license must contact Pearson VUE to schedule an examination by:

- Calling Pearson VUE at (800) 274-8922
- Faxing the *Fax Reservation Form* (from Appendix) to (888) 204-6291
- Visiting their *Website* (www.pearsonvue.com)

The examination must be taken **before** submitting an application to the Rhode Island Department of Business Regulation, Division of Commercial Licensing and Racing and Athletics, Real Estate Section.

Upon successfully passing the examination, candidates must submit the following:

- The Original Test Score Report from Pearson VUE – Both pages;
- Completed Real Estate Broker Application. (Available on our website at www.dbr.state.ri.us);
- Evidence of One-Year Full Time Experience as a Salesperson, (A statement under oath by the employing broker is acceptable) immediately prior to submitting the application; **or**,
- Ninety (90) hours of pre-licensing courses in subjects related to Real Estate from an accredited college, university, or proprietary school, licensed by the State of Rhode Island, or an equivalent, offered by the extension department of an accredited college or university;
- Study requirement shall be waived if the applicant has a baccalaureate degree with a major in real estate from an accredited college or university; (Available on our website at www.dbr.state.ri.us);
- Criminal History Record (CHR) from the Rhode Island Attorney General's office and your home state if not a Rhode Island resident;
- Non-Residents must file an irrevocable Power of Attorney Form for service of process. (Available on our website at www.dbr.state.ri.us). Click on Real Estate to access the menu;
- Evidence of successful completion of a three-hour course in Lead Poisoning/Lead Hazard Mitigation;
- Evidence of successful completion of three hours of New Agency Law, unless included in curriculum of 90 hours of pre-licensing education;
- A Certificate of Errors and Omissions Insurance; and
- A Tax Payer Status Affidavit / Identity Verification.

Please submit TWO CHECKS as follows:

- **\$95.00, payable to the “Rhode Island General Treasurer”** - For licenses issued on or after May 1, of odd-numbered years, through April 30, of even-numbered years – (this includes the \$10.00 Application Fee and \$85.00 License Fee); **AND,**
- **\$25.00 payable to the “Real Estate Recovery Account”;**
OR,
- **\$180.00, payable to the “Rhode Island General Treasurer”** - For licenses issued on or after May 1, of even-numbered years, through April 30, of odd-numbered years – (this includes the \$10.00 Application Fee and \$170.00 License Fee); **AND,**
- **\$25.00 payable to the “Real Estate Recovery Account”.**

Applications must be completely filled out with all required signatures, and properly notarized where required. All supporting documents and fees must be included when submitted.

**INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE APPLICANT,
DELAYING THE LICENSING PROCESS.**

***All licenses expire on April 30 of even-numbered years.**

There is no pro-rating of fees.

The Department of Business Regulation has a 24-hour continuing education requirement that is due before license renewal.