



**State of Rhode Island and Providence Plantations  
DEPARTMENT OF BUSINESS REGULATION  
1511 Pontiac Avenue, Bldg. 69-1  
Cranston, Rhode Island 02920**

**Division of Commercial Licensing  
Real Estate Appraisers Section**

**REAL ESTATE APPRAISERS COMPLAINT FORM/INSTRUCTIONS**

In accordance with Chapter 20.7 of Title 5 of the R.I. General Laws, in order for the Rhode Island Department of Business Regulation, Division of Commercial Licensing, Real Estate Appraisers Section, to process a real estate complaint for the Real Estate Appraisers Board, it is required that you complete the complaint form attached in its entirety.

The Department of Business Regulation or the Real Estate Appraisers Board does not have the power or authority to provide you with any type of monetary remedy and/or award even in the event that you prevail and prove the facts surrounding your complaint. Neither the Department nor the Board can provide legal advice or act as your attorney. Also, your complaint may become a public record, and a copy of it will be given to the Real Estate Appraiser licensee complained against. The sole power of this Department is to suspend, and/or revoke the license of a real estate appraiser, or impose an administrative fine/penalty if the factual basis of your complaint constitutes a violation of the law and/or the Rules and Regulations – Commercial Licensing Regulation 10 – Real Estate Appraisers.

After you have submitted all forms and documentation to the Board in its appropriate form, the Board will review your complaint to determine whether or not there are sufficient facts in order to proceed with its formal complaint hearing process. In the event the Board determines there are insufficient facts or allegations contained in your complaint, you will be notified in writing.



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**REAL ESTATE APPRAISERS COMPLAINT FORM**

Please attach a detailed written statement of the basis of your complaint. Furnish copies of all documents pertaining to your complaint (copy of appraisal report, contacts, letters, etc.).

**COMPLAINANT: INDIVIDUAL INITIATING COMPLAINT.**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_/\_\_\_\_/\_\_\_\_ Email: \_\_\_\_\_

**RESPONDENT: APPRAISER LICENSEE COMPLAINT IS AGAINST.**

Licensee Name: \_\_\_\_\_ RI License No.: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_/\_\_\_\_/\_\_\_\_ Email: \_\_\_\_\_

Physical address of appraised property: \_\_\_\_\_

Basis of Complaint: \_\_\_\_\_

Is there a pending or completed lawsuit regarding your complaint?  Yes  No

Have you consulted an attorney regarding your complaint?  Yes  No

If "Yes," please provide his/her contact information:

Attorney Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

The undersigned swears to, or affirms the truth and accuracy of all statements, answers, representation and allegations contained herein, including all statements hereto attached.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_