

2009 Annual Contracted Producer Report – due March 1, 2010

All licensed insurance companies must file an Annual Contracted Producer Report if the company paid an insurance producer(s) \$100.00 or more in commission for Rhode Island business during calendar year 2009. If the company did not pay any insurance producer(s) \$100.00 or more in commission for Rhode Island business then the company must still file a report indicating that they have a “zero” reporting. *This requirement does not apply to approved surplus lines insurers, risk retention groups or approved or accredited reinsurers.*

The instructions for the filing of the report are as follows:

1. The report must list each producer to which \$100.00 or more was paid for Rhode Island business during calendar year 2009 and must be filed by using OPTins.
2. Payment of \$30.00 must be made for each producer listed.
3. Each insurance company within an insurance group must file separately.
4. An insurance company that did not pay any insurance producer \$100.00 or more in commission for Rhode Island business must still file a report listing “zero” by emailing your statement of “zero” filing to acpr@dbr.state.ri.us

This report must be filed by using *OPTins* which is product provided by the NAIC. If you are not currently setup to use this marketing tool please contact the *OPTins* marketing team at 816-783-8787.

If you have any questions regarding this bulletin please contact Donna Arabian at (401) 462-9603.