



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

**Department of Business Regulation
INSURANCE DIVISION**

1511 Pontiac Avenue, Bldg. 69-2

Cranston RI 02920

Telephone No. (401) 462-9520

FAX No. (401) 462-9602

www.dbr.ri.gov

RENEWAL INSTRUCTIONS FOR ADJUSTER LICENSES

**Rhode Island Converts Claims Adjuster License Class to Company,
Independent and Public Adjuster License Classes**

As of January 1, 2015, Rhode Island will no longer offer Claims Adjuster as a license class.

If your current Claims Adjuster licenses expires starting in the year 2015, you **must** select one of the new Adjuster license types (Company, Independent or Public Adjuster) through the Initial licensing applications. **Please do not select Claims Adjuster when attempting to renew your license during this process. By selecting the Claims Adjuster license class, you will amend your license, not renew it for another two (2) year term.**

Please note you may only renew your license 60 days in advance of your current expiration date.

Due to the recent change in license class for the adjuster license the renewal process through NIPR has changed. Please follow the instructions below to begin your online renewal application

1. Access www.nipr.com
2. Choose **Apply** for a license.
3. If you hold a Non-Resident license choose:
 - a. **Non-Resident Adjuster Licensing**
4. If you hold a Resident license choose:
 - a. **Resident Licensing**
5. **Apply Here**
6. Sign in to the online application process to begin renewing.

If you have any questions please contact NIPR Customer Service at
(855) 674-NIPR (6477)

All licensees must have a valid e-mail address on file with the department.