



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

**Department of Business Regulation
INSURANCE DIVISION
1511 Pontiac Avenue Bldg 69-2
Cranston, RI 02930
Telephone No. (401) 462-9500
www.dbr.ri.gov**

FAX No. (401) 462-9602

REQUEST FOR LETTER OF CERTIFICATION

Adjuster, Appraiser, or Title licenses only.

****The Insurance Division would prefer you to include your email address so we can email back your letter as a PDF document.***

(Please Print)

NAME: Last _____ First _____ MI _____
ADDRESS: _____
CITY: _____
STATE: _____
ZIP: _____
EMAIL ADDRESS: _____

RHODE ISLAND LICENSE NO: _____
Individual SS# _____

If you require RI listed as your DHS (Designated Home State) on the certification letter you must check here.

FEE: \$15.00

Checks should be made payable to **“General Treasurer, State of Rhode Island”**

****If you are not including an email address for your letter to be sent back electronically, you must include a self addressed stamped envelope.***