



Department of Business Regulation

1511 Pontiac Avenue
Cranston, RI 02920

Insurance Bulletin Number 2003-19

Rhode Island Workers' Compensation Insurance Policy Reporting Requirements to the Department of Labor & Training

Effective January 1, 2004, R.I. Gen. Laws §28-36-13 requires all insurance carriers reporting policy information for transmittal to the Department of Labor & Training or reporting directly to the Department of Labor & Training **shall include all federal employer identification number (s) (FEIN's) and the Rhode Island taxpayer identification number.**

The Rhode Island taxpayer identification number is listed on the quarterly taxes and wage report (tx-17) as the RI Employer Account number. This number shall be listed by the insurance producer on the Accord 130 form in the box titled "Other Rating Bureau ID or State Employer Registration Number".

If these numbers are not included when reporting policy information on new, renewal, termination or canceled policies, then these reports will be rejected by the Department of Labor & Training. Rejected reports will subject carriers to a fine of \$250 for each rejected report.

Should you have any questions, please call June Alves at 401-462-8115 (jalves@dlt.state.ri.us) or Kathy McElroy at 401-462-8121 (KMcElroy@dlt.state.ri.us) at the Department of Labor and Training.

Marilyn Shannon McConaghy
Director, Department of Business Regulation
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