



**Department of Business Regulation**  
**Insurance Division**  
1511 Pontiac Avenue, Bldg. 69-2  
Cranston, Rhode Island 02920

## **Insurance Bulletin Number 2009-7**

### **Attachments Warehouse**

#### **Purpose**

The purpose of this bulletin is to advise all insurance companies and insurance producers, insurance adjusters, title insurance producers, surplus lines brokers and motor vehicle damage appraisers (“licensees”) transacting business in Rhode Island that the Rhode Island Division of Insurance will immediately begin to accept documents and notices submitted on behalf of insurance producers through the NAIC/NIPR Attachments Warehouse, which will allow for the electronic filing of licensing related documents.

#### **Attachments Warehouse**

The Attachments Warehouse is a secure regulatory database which electronically receives, stores, and shares licensing documents with the States that are submitted with respect to applications and/or renewals of licenses through the National Insurance Producer Registry (NIPR), a non-profit affiliate of the National Association of Insurance Commissioners (NAIC). If additional information in the form of documentation is required by the Rhode Island Division of Insurance with respect to an individual licensing transaction, this documentation may be submitted via the Attachments Warehouse.

#### **Notification and Reporting of Actions**

The Attachments Warehouse may be used to allow licensees to satisfy their regulatory requirements for the notification and reporting of administrative and criminal actions to the Insurance Division pursuant to [R.I. Gen. Laws § 27-2.4-18](#) and Insurance Regulations [42](#) and [43](#). Licensees may send the required notification and documents to the Attachments Warehouse electronically in lieu of faxing or mailing to the Rhode Island Division of Insurance.

Rhode Island is now accepting the electronic notification and reporting of actions submitted electronically to the Attachments Warehouse and will recognize that the reporting of the action to the Warehouse, the subsequent e-mail alert to the Rhode Island Division of Insurance, and the state’s ability to retrieve, review and download that attachment shall satisfy the statutory requirements of the licensee to notify and

report the action to the R.I. Gen. Laws § 27-2.4-18 and Insurance Regulations 42 and 43.

**Effective Date**

This bulletin shall take immediate effect.

**Questions**

For further information regarding the use of the Attachments Warehouse, please contact Rhode Island Division of Insurance, Licensing Division at (401) 462 9520 or [inslic@dbr.state.ri.us](mailto:inslic@dbr.state.ri.us) or visit the NIPR website at [www.nipr.com](http://www.nipr.com).

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