



State of Rhode Island  
Department of Business Regulation  
Division of Commercial Licensing  
Liquor Enforcement and Compliance Section  
1511 Pontiac Ave, Bldg. 69-1  
Cranston, RI 02920

## **Notice: Changes of Material Information**

You may **NOT** change material information regarding your license through the online renewal portal. You must contact DBR and submit a cover letter addressing any of the following types of material changes.

DBR will review and provide written confirmation, approval, request additional information, or require other procedures for any such changes.

Material changes include but are not necessarily limited to corporate name changes, d/b/a name changes, address, owners, officers, change in criminal information, interest in another liquor business.

If any of the above applies to your license upon renewal, please contact Lee-Ann Desilets, [leeann.desilets@dbr.ri.gov](mailto:leeann.desilets@dbr.ri.gov)